U3A THE UNIVERSITY OF THE THIRD AGE

HIGHAM & RUSHDEN

Group Finances Record

Period	
Group Leader	Meeting At
Group Name	

	Income			Expenditure	
Date	Meeting/Event	Present	£(All Receipts)	Hall/Travel/Other	£(All Payments)
	Total			Total	

Summary		Comments
Opening balance		
Add All Receipts		
Subtract All Payments		
Closing Balance		

Jan 2014